

	<b>Abbotsford Police Department Policy and Procedure</b>	
	<b>Administration</b>	<b>Information Management</b>
	<b>I.F.230</b>	<b>PRIME Private and Invisible Records</b>

## **PREAMBLE**

Selected Abbotsford Police Department (AbbyPD) PRIME Users may classify PRIME records, or parts of records, as “Private” or “Invisible”.

Classifying records Private or Invisible is a means of controlling access to sensitive information. However, inappropriate use can have serious consequences by impeding information sharing and/or distorting reporting statistics.

## **POLICY**

- (1) When classifying PRIME Records Private or Invisible, Users will be guided by the principle that PRIME is a law enforcement information sharing tool in which only the most sensitive of information, or information subject by law to non-disclosure, is to be designated Private or Invisible.

*Paragraph (1) approved by the Police Board on May 26, 2021.*